

Wednesday 1st May 2019



Dear Parents/Whanau,

BOT elections

Well, it is hard to believe, but it has been nearly three years since the last BOT elections, and it is time again, where you need to consider if you or someone you know would like to stand as a Board member. Being a Board member means you would like to support our school in guiding and overseeing its progress. This means you need to have the time to commit to reading reports, attending monthly Board meetings and some additional sub-committee meetings. You may also be asked to get involved in special projects or work in a variety of ways that will improve the Collegiate. None of this is too onerous but it is a commitment of time for the next three years. If you would like to know more about what's involved feel free to come and see me and have a chat about the role.

The Board of Trustees have appointed Ms Lucy Lemusu as the Returning Officer for the 2019 Board of Trustees Triennial Elections. To ensure the information on our school electoral roll is correct, **would you please notify the school office as soon as possible if you have changed your contact details.** This can be done by phoning the school office (09) 274.5782, coming into the office or by sending an email to office.juniorschool@sehc.school.nz (clearly stating your name, child's name and contact details).

Once our electoral roll is confirmed, there will be a call for Nominations by Friday 10 May. Nominations will close at noon on

Friday 24 May. More information will be sent out during this time. If you have any questions regarding the BOT Elections please make contact with the Returning Office by emailing llemusu@sehc.school.nz.

BOT Triennial Elections

Close Main Roll	12pm Wednesday 8 May
Call for Nominations by	Friday 10 May
Close Supplementary roll	12pm Wednesday 22 May
Nominations close	12pm Friday 24 May
Voting papers sent by	Wednesday 29 May
Election Day (Voting closes)	12pm Friday 7 June
Count Votes	Thursday 13 June
Board takes office	Friday 14 June

School Policies

The Collegiate has been working with SchoolDocs to create a website for our policies and procedures. We are excited to announce that the site is now live and available to our school community. The school works with SchoolDocs to maintain, update, and review our policies. SchoolDocs provides us with a comprehensive core set of policies which have been well researched and follow the Ministry of Education National Administration Guidelines. The policies and procedures are tailored to our school, and the school supplies specific information such as our charter, and procedures for behaviour management, reporting to parents, etc. SchoolDocs updates, modifies, or creates policies in response to changes in legislation or Ministry guidelines, significant events, reviews/requests from schools, and regular reviewing from the SchoolDocs team. Our board of trustees has the opportunity to view changes/additions and comment on them

before they are implemented. We will advise you when policies are up for review and how you can take part in the review. We invite you to visit the site at <http://sehc.schooldocs.co.nz> (note that there's no "www"!).

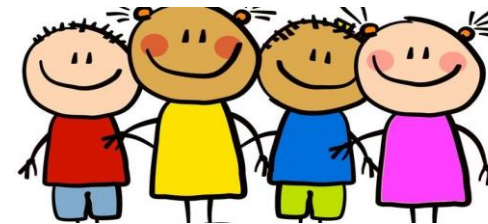
Our **username:** sehc and **password:** Hillary.

NZEI Stop work meeting

On Wednesday 8th May the Junior School will finish at 1pm to allow teachers to attend their paid union meeting. Unfortunately, teacher pay negotiations with the Ministry of Education/Govt have not gone well and teachers are now meeting to decide their next steps. If you would pick up your child earlier at 1pm on Wednesday 8th May that would be appreciated. Our apologies for any inconvenience.

Playgroup closed: Mon 29thApril – Fri 3rd May
Due to a bereavement, the playgroup is closed this week. However it will be open and ready for business as usual from Monday 6th May.

New enrolments: Is your child turning 5yr?



It is amazing how time passes and your little one has suddenly grown up and is looking forward to school. To help make the move to school successful, it would be great if you would let Miss Wilson our fabulous School Secretary know so we can arrange uniform and stationery (Which are all free) and some pre-visits so your child can meet their new

teacher. **Please contact Miss Wilson: Ph (09) 274 5782 ex104**

Health and Nutrition

As you are aware from the news there is big concerns about the amount of sugar and salt in our diets and how this can lead to obesity and health issues like diabetes later in life. Our community surveys have also shown your concern too for better nutrition for your child. So in the Junior School pupils can have options for juice, milk or water as a drink but **no fizzy drinks please**- they are just full of sugar. (Up to 8 teaspoons in a 330mls can) Similarly we are asking that there are no big bags of chips/burger rings etc brought to school. If you want your child to have this treat food please send only snack size packets with your child's lunch. Or you could try cutting up a carrot or apple or some raisins... Did you know that your child gets free Anchor milk and a piece of fruit every day and lunch too if they need it?



Mother's day

Mother's day is coming up on Sunday 12 May and we wish all our Mums a special day where the family will do all the jobs around the house and let Mum have a good rest!



Junior Award

Our hardest working pupils are both from Rm15. Unise Mahe for always finishing the assigned work on time and also Ana Palu for always being on task & tries her best with everything. Well done to both students.

Yours truly,
John Shearer
Principal